

Contract Request Form

This form will initiate the Intellectual Property Division of STOR's review or creation of **Material Transfer Agreements** (outgoing materials), **Confidentiality Agreements** or **Collaboration Agreements** involving UB research efforts.

WHEN TO USE THIS FORM: Please complete and submit this form to IPD [hard copy, fax, or electronically] to request that IPD review or prepare a research related contract that involves intellectual property [i.e. Confidentiality Agreements, Collaboration Agreements, or Materials Transfer Agreements (for materials being sent out from UB)]. If a proposed Agreement has been received by a UB researcher, please attach the proposed Agreement and indicate "see attached" in the relevant sections of this form as appropriate.

WHEN NOT TO USE THIS FORM: (1) **If money or materials are to be received for UB research or other research related use of UB facilities or equipment**, Sponsored Programs Administration should be contacted (645-2977) to prepare or review the associated contract(s); (2) **If an invention or newly developed computer software potentially capable of commercialization has been developed**, a New Technology Disclosure Form (NTD), which is available at IPD or on-line (www.stor.buffalo.edu), should be filled out and submitted to IPD to initiate the review and potential commercialization of the associated technology.

(1) Person Requesting Contract (with Address and Contact Information):

(2) Parties Involved (with Address and Contact Information):

(3) Nature of the Relationship (If type of Agreement is known, please specify [i.e. Confidentiality Agreement, MTA, etc]):

General:

What UB is Providing (i.e. Materials, Confidential information, Data, Shared use of anticipated inventions, etc.)

Please Describe:

What UB is Receiving (i.e. Materials, Expertise, Equipment, Confidential information, Data, Shared use of anticipated inventions, etc.) Please

Describe:

(4) Any related Agreements (i.e. Is the research funded by an external sponsor under a Sponsored Research Agreement? If so, who is the sponsor and who is listed as the Principal Investigator? Have materials used in the same research been provided to UB under a Material Transfer Agreement? If so, please provide details.):

(5) Other Relevant Factors (i.e. Special Time Constraints)

(6) Date Contract Request Form Prepared and Submitted to IPD (/ /)

For STOR Use Only

Contract Docket #	IPD License/ Option	IPD MTA/CDA etc	SPA Standard (SRA/ MTA/ CTA)	SPA Non-standard (Consortium Ags Etc)	SPA (Part of IPD License)	UB General Research Agreements	Admin. Ags (Assignments/ Waivers etc)	Date File Opened	UB Contact	Outside Company	NTD Docket Cross-Ref



UB OFFICE OF SCIENCE, TECHNOLOGY TRANSFER AND ECONOMIC OUTREACH

UB Office of Science, Technology Transfer and Economic Outreach Intellectual Property Division
 UB Technology Incubator, Suite 111
 Baird Research Park, 1576 Sweet Home Road, Amherst NY 14228
 Telephone: (716) 645-5500 Fax: (716) 645-3436
 E-mail: prv-stor@buffalo.edu Web: www.stor.buffalo.edu

Address questions about filling out and submitting this form to IPD or the status of existing request(s) to:

Gloria Calato, Licensing Specialist
(716) 645-3811 ext. 16; calato@buffalo.edu