

COMPARATIVE MEDICINE
LABORATORY ANIMAL FACILITIES

STANDARD OPERATING PROCEDURE
for
DISPOSAL OF GLASS

1. **PURPOSE:** This SOP outlines the proper procedure for disposal of glass waste.
2. **SCOPE:** This SOP applies to all Research staff and LAF staff disposing of glass waste in the LAF.
3. **PROCEDURE:**
 - a. Glass waste should be disposed of in Glass Disposal Boxes. Glass Disposal Boxes can be obtained from Fisher Scientific.
 - b. Only appropriate glass may be disposed of in Glass Disposal boxes:
 - i. **Empty** glass bottles previously used to store drugs or biologicals may be disposed of in Glass Disposal Boxes. If bottles still contain drugs or biologicals, they must be emptied, and their contents disposed of properly, prior to disposal.
 - ii. **Empty** vacutainers and test tubes.
 - c. The following types of glass may **not** be disposed of in Glass Disposal boxes:
 - i. Glass slides, coverslips, Pasteur pipettes, and any other pieces of glass with a sharp edge are all considered sharps. They must be disposed of as Regulated Medical Waste in Sharps containers, as per SOP 3.E.2.
 - ii. Glass that contains blood (vacutainers, test tubes) is considered Regulated Medical Waste and must be disposed of in Sharps containers, as per SOP 3.E.2.
 - d. When the Glass Disposal Box is full, remove the lid and flip up the rear flap to seal the top.
 - e. Sealed boxes may be disposed of by placing them in the hallway for the custodial staff to pick up.
 - f. The custodial staff will place the sealed boxes in the dumpster located in the loading dock.